



To all Members of the Employment Committee

A meeting of the Employment Committee will be held in Warren Room, Lewes House, 32 High Street, Lewes on 29 July 2013 at 10:00 which you are requested to attend.

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

19 July 2013

Catherine Knight
Corporate Head - Legal and Democratic
Services

Agenda

- 1 Minutes**
To approve the Minutes of the meeting held on **13 June 2013** (copy **previously circulated**)
- 2 Apologies for Absence/Declaration of Substitute Members**
- 3 Disclosure by councillors of personal interests in matters on the Agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct**
- 4 Items not on the Agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972**
- 5 To deal with written questions from councillors pursuant to Council Procedure Rule 11.3 (page D8 of the Constitution)**
- 6 Best Practice in Joint Consultation Arrangements**

To consider the oral report of Paul Beard and Matt Penfold from the Advisory, Conciliation and Arbitration Service (ACAS)

7 Draft Staff Survey Questions

To consider the Report of the Interim Head of HR (Report No 125/13)

Attached Documents:

[Draft Staff Survey Questions](#)

[Draft Staff Survey Questions - Staff Survey 2010](#)

8 Update on HR Team Staffing

To receive the oral report of the Interim Head of HR

9 Update on Nexus Workforce Planning Project

To receive the oral report of the Interim Head of HR

Exclusion of the Public and Press

To consider, under Section 100(A)(4) of the Local Government Act 1972 (as amended), excluding the public and press from the meeting during the discussion of Item(s) **10 and 11** on this Agenda as there is likely to be a disclosure of exempt information as defined in paragraph(s) **1, 2 and 4** of Part 1 of Schedule 12A of the Act.

10 Consideration of Matters Raised by the Employees' Side

11 Consideration of Health and Safety Matters Raised by the Employees' Side

12 Date of Next Meeting

To note that the next meeting of the Employment Committee is scheduled to be held on Monday, 14 October 2013 in the Ditchling Room, Southover House, Lewes commencing at 10.00am

For further information about items appearing on this Agenda, please contact **Abi Blanshard** at Lewes House, 32 High Street, Lewes, East Sussex, BN7 2LX. Telephone Lewes (01273) 484201.

Distribution: Councillors E E J Russell (Chair), R Blackman, C J Butler, S J Gauntlett, A X Smith

Employees' Side: Mr N Cannan, Mr M Connolly, Mrs S Harvey, Mr G Purdye, Mr T Watson